

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Freeman-Kennedy School – Media Center
Tuesday • November 13, 2012 • 7:00 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Petersen, Thomas Doyle, and Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

Public Comment

None.

ADMINISTRATIVE/REGULAR ITEMS

Correspondence

None.

Donations

Norfolk TPA donated \$737.95 for teacher grants at the HOD school and \$708.00 for teacher grants at the Freeman-Kennedy school.

MOTION: Mr. Flaherty made a motion to accept the donations from the Norfolk TPA. Mr. Doyle second. All in favor. **Motion Passed.**

SCHOOL COMMITTEE CHAIR REPORT

Introduction of new SEPAC President – Kaitlin Goldman

Mr. Chalmers introduced Ms. Kaitlin Goldman, President of SEPAC (Special Education Parent Advisory Counsel). SEPAC meetings are held on the second Wednesday of every month in the Freeman/Kennedy Media Center. All are invited to attend.

Update: Election at Freeman-Kennedy School

Mr. Dooley updated the audience on the recent election, noting that over 87% of the town voted. He thanked the many volunteers, including the Norfolk Board of Health and the Walpole Visiting Nurses who administered over 300 flu shots.

SUPERINTENDENT REPORT

Strategic Approach to Superintendent Goal Setting

Dr. Allardi provided each Committee member with a guideline for the Superintendent Goal Setting from the Massachusetts Association of School Superintendents. A Subcommittee, consisting of Mr. Dooley, Mr. Chalmers and Mr. Doyle, has been formed to finalize the Superintendent's evaluation process.

Teacher Evaluation Feedback

Dr. Allardi reviewed the formal written feedback provided by the Massachusetts Department of Elementary and Secondary Education on Norfolk's Teacher Evaluation Agreement. There are five key components to the regulations, and in their review, Norfolk Public Schools are compliant with all five components.

Freeman-Kennedy MCAS Results Report, Spring 2012

Lisa Altham-Hickey, Principal and Trish Kelley, Data Specialist presented a power point presentation on the MCAS results of Spring 2012. Performance for all F/K students in grades 3-6 consistently remains above the state average.

Dr. Allardi will present to the committee, at the next meeting, aggregate data comparisons of the surrounding towns. To view the 10 districts that are comparable to Norfolk, information may be obtained at the Department of Education's website, District Analysis and Review Tools.

COMMITTEE REPORTS

NEST

Mr. Dooley reported that \$1,187.10 was raised at the bake sale held during the election. Thank you to the many volunteers. The NEST website is www.norfolknest.org. If you are interested in becoming a member of NEST, please contact Shawn Dooley at Town Hall.

King Philip School Committee Liaison Report

Mr. Chalmers continues to work with the Project Outreach Initiative.

Mr. Chalmers will present in memo form to the School Committee, insights and recommendations from the MASC Conference that he attended this month.

Technology Committee:

Mr. Chalmers reported that the Technology Committee is still in the process of getting teacher volunteers and that the committee should be formed by January.

Policy Subcommittee

Mr. Flaherty reported that the Policy Sub-committee is the process of finalizing the CORI Policy, continuing work on School Partner criteria and signage regulations.

NEW BUSINESS

Application for School Partner

MOTION: Mr. Dooley asked for a motion to accept the King Philip Basketball Association's application to become a School Partner. No motion was made and the application was not accepted.

DECISION ITEMS

MOTION: Mr. Flaherty made a motion to accept the minutes from the October 23, 2012 meeting. Mr. Doyle second. All in favor. **Motion Passed.**

The next **School Committee Meeting** will be held on Tuesday, December 11, 2012 at 7:00pm in the Media Center at the Freeman-Kennedy School.

The next **Budget Sub-Committee Meeting** will be held on Tuesday, December 11, 2012 at 8:30, following the School Committee Meeting, in the Media Center at the Freeman-Kennedy School.

MOTION: Mr. Flaherty made a motion to adjourn the meeting at 8:45pm. Mr. Doyle second. All in favor. **Motion Passed.**

Exhibits

Donations

Approach to Superintendent Goal Setting

DESE Teacher Evaluation Feedback

Powerpoint Presentation Freeman-Kennedy Spring MCAS Report

Application for School Partner – King Philip Basketball Association

October 23, 2012 School Committee Meeting Minutes